**Evans Elementary School**

**2022 - 23 Updates**

**Breakfast:** Breakfast begins at 8:00 a.m. and will be served in the cafeteria to all students. Breakfast ends at 8:15 a.m. If students don’t want breakfast, they can go straight to class. All students will enter at the main entrance and line up behind their grade-level cone.

**Dismissal:** Please inform your child’s teacher how they will get home each day. Also, include a working number for us to reach you in case of an emergency. Dismissal will begin at 3:05 p.m. Students must be picked up 3:30 p.m.

**Additional Updates:**

* Students that are walkers in grades KK – 2nd will dismiss at 3:15 p.m. out of the main entrance doors
* Students that are walkers in grades 3 – 5 will dismiss at 3:15 p.m. out of the doors near the community center
* If your child is a car rider, they will receive a number for you to place in your windshield.
* Children who enter the classroom after **8:25 a.m. are tardy.**
* If your child **arrives after 8:25 a.m., a parent must accompany the student to the office**
* **There will be no early checkouts after 2:30 p.m.**
* All absences are considered “unexcused”. Students must bring a dated, written excuse to the teacher within two days following each absence.

**Mandatory Attendance**

Attendance is mandatory each day. Students must arrive on time and stay the duration of the day to be marked present. Once your child accumulates 5 tardies or absences, we will report them to truancy.

**Student Uniforms**

**Tops:** (shirts, blouses) must be white, canary yellow, or hunter green, with collars and sleeves

**Bottoms:** (pants, walking shorts, skirts, and jumpers) must be black, tan, or navy blue

**Shoes:** All athletic or tennis shoes, as well as boots, are acceptable.If sandals are worn, they must have a heel strap.

**Jackets/Hoodies:** Jackets and hoodies can be worn as long as they are school colors.

**Grading**

Memphis Shelby County Schools uses the following grading standard for measuring academic progress and conduct for students in 1st - 5th grade:

90 -100 A Excellent E - Excellent

80 - 89 B Good S - Satisfactory

70 - 79 C Average N – Needs Improvement

60 - 69 D Below Average U - Unsatisfactory

Below 60 F Failure

**Homework**

The purpose of homework is to promote mastery of skills and concepts taught during classroom instruction. Research indicates that schools in which homework is routinely assigned and assessed tend to have higher-achieving students.

**Students should**:

* Understand that homework is part of the course requirements
* Make certain that homework assignments are understood before leaving school
* Complete and submit homework assignments by the due date

**Parents should**:

* Provide a quiet and well-lighted workspace for homework
* Remind students that homework is their responsibility
* Guide or assist with homework as needed, but never do the homework for the child

**Communication**

Teachers will use Class Dojo to communicate with you throughout the day, share your child’s academic and behavior progress, and send important updates. Please contact your child’s teacher to get instructions on how to join their Class Dojo. If you have any concerns, Principal Owens is always available. You can also complete a Parent Request Form in the main office, and we will make sure the teacher receives your concerns and questions.

**Progressive Discipline**

Our goal is to keep every one safe and provide a high-quality learning environment. In the event your child disrupts the learning environment, consequences will be issued. Here are the progressive discipline steps that all teachers will implement:

1. **Verbal Warning**
2. **Classroom Consequence & Student/Teacher Conference**
3. **Parent Phone Call and Parent Discipline Notification Letter Sent Home to get Signed and Returned.**
4. **Referral to Counselor - pending completed referral form. Teacher will begin anecdotal record for student.**
5. **Mandatory Conference with Parent, Teacher, and Counselor and Discipline Referral**
6. **Disciplinary Consequences which can include In-School Suspension**
7. **Referral to Behavior Specialist and Disciplinary Consequences which can include ISS and OSS**